

November 6, 2008

Chartered Federal Employee Benefits Consultant

RENEWAL FOR 2009

Dear ChFEBC:

Every year all ChFEBC's have to renew their Designation by taking an exam and pay \$150.00 per person.

If you pay your fee by December 31, 2008, the cost is \$150.00 per person.

If you pay your fee after December 31, 2008, there will be an additional charge of \$50.00 per month until May 1, 2009.

Anyone who has not passed the exam and/or have not paid their fee by May 1, 2009, will receive a "cease and desist" letter which means they can no longer use the Designation: ChFEBC, Chartered Federal Employee Benefits Consultant. **In order to receive you ChFEBC Designation after May 1, 2009 you will need to pay and enroll in the self-study course again. Please see the table below for additional fee payment.**

Start Date	End Date	Cost for Renewal
November 2008	December 31, 2008	\$ 150.00
January 1, 2009	January 31, 2009	\$ 200.00
February 1, 2009	February 28, 2009	\$ 250.00
March 1, 2009	March 31, 2009	\$ 300.00
April 1, 2009	April 30, 2009	\$ 350.00
May 1, 2009	Cease & Desist Letter	Buy Self-Study Course

Once you submit this signed form with your response, plus your fee, go to www.chfebc.net to take the exam. Print the test, updated profile and benefit information. Upon completion, please fax information to us at 720-536-3236 or e-mail heatherclark@snow-cap.com

The study material for the exam is taken from the ChFEBC Self-study manual which you received with the Course. You can also use the Federal Employee News Digest (Almanac) 1-800-989-3363 or FedWeek 804-288-5123. This is an open book exam and we must receive the completed signed exam by January 31, 2009. You must receive a grade of at least 75%.

We would like your information to be listed on our ChFEBC Directory. Once you submit the completed exam and profile in detail, we will add this information to our Directory at no cost to you. Numerous federal employees visit our website looking for a ChFEBC to do business with.

Thank you for completing this attached form and faxing back to us. We are looking forward to receiving your renewal.

Sincerely,

Judy Snow
ChFEBC

Phone: 1-800-636-2511

Fax: 720-536-536-3236

CREDIT CARD INFORMATION

Please print

Yes, I want to renew: _____

No, I do not want to renew: _____ Reason: _____

I will pay by: _____ Check _____ Credit Card

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone No.: _____ Cell: _____

E-mail Address: _____

Type of Credit Card: _____ Visa _____ Master Card

Name of Card: _____

Card Number: _____

Exp. Date: _____ CV Number: (3 digit code on back of card) _____

FEBSI, Inc. Use only:

Date Approved: _____

Approval No: _____

FEBSI Phone No.: 1-800-696-3511

Fax No.: 720-536-3236